

DECISION NOTICE

(RECORDING OF DECISIONS MADE BY INDIVIDUALS)

1. Decision Summary:

Decision Maker GMCA Treasurer, in consultation with the Portfolio Lead for Technical Education & Skills and Clean Air	Date of Decision 11/09/2023
Date Decision Published 11/09/2023	Date Decision will come into force 18/09/2023
Subject: GMCA Community Grants – Managing Agent	
Reason for urgent decision: Following agreement to delegate authority by the GMCA (details by funding stream below), to agree the award of the contract for the GMCA Community Grants Multiply funding – 24 th June 2022 Adult Education Budget – 24 th March 2023 UKSPF – 24 th March 2023	

Type of Decision: Non Mayoral or Mayoral Decision Made by Officers Non-Mayoral
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2. Details of the Decision:

The decision is that:
<p>Following a competitive call for competition process, GMCA wishes to award a contract for services of £500,000 (10% of the contract value) for the GMCA Community Grants Managing Agent (MA) to Workers’ Educational Association. This forms part of the delivery of the GM Multiply Scheme, Adult Education Budget and UK Shared Prosperity Fund in Greater Manchester. Delivery will take place from October 2023 and all contract activity must conclude by 31 March 2025.</p> <p>The Managing Agent (MA) will receive a management fee of £500,000 to administer grant funding to organisations. However, the total grant funding which will be available to organisations is worth £4,555,300.00. This means that total budget for this project is £5,055,300.00.</p>

The Managing Agent will flow through this grant funding to organisations who will submit bids in response to “call for applications” and claim this spend retrospectively from GMCA on a quarterly basis.

GMCA will pay for actual spend related to the award of grants on production of the following

1. Quarterly reporting, which will include
 - a. Project title
 - b. Financial value
 - c. Organisation awarded
 - d. Brief description of the project
 - e. Current progress
2. Evidence provided will include
 - a. Invoices from Grantees
 - b. Completed subsidy checklist
3. GMCA will also sample check additional evidence on a regular basis to see defrayed expenditure

The reasons for the decisions are:

The procurement process commenced with supplier engagement on 14th June 2023 where we requested bidders to complete an interest and feedback form to understand the current market conditions and potential interest.

The GMCA issued an open procurement exercise via an ITT on 7th June 2023 with a return date of 12th July 2023. By the deadline on The Chest, 3 bidders submitted a response and were taken through to the evaluation stage. Therefore, a comprehensive evaluation process was undertaken.

The table below outlines the overall outcomes of the grant allocation process.

Supplier	Technical %	Social Value	Pricing %	Total %	Ranking	Comments
Workers Educational Association	58%	10.99%	8%	76.99%	1	
Like US NE ltd	38%	15%	4%	57%	2	<p>Disqualified- Scored 2 on the following questions:</p> <p>Mobilisation and Implementation</p> <p>Financial Value for Money</p> <p>Performance Management</p>

Sutton Croft	37%	2.93%	2%	41.93%	3	<p>Disqualified- Scored 2 on the following questions:</p> <p>Engagement and stakeholder management</p> <p>Performance management and monitoring</p> <p>Scored 1 on the following question: Financial value for money</p>
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Alternative options considered and rejected when making the decision:

N/A

List Non-confidential reports
Reports to be considered that can be made available to the public

1. UK Shared Prosperity Fund – Multiply Scheme for Greater Manchester - [GMCA Part A Report Template \(greatermanchester-ca.gov.uk\)](https://greatermanchester-ca.gov.uk/gmca-part-a-report-template)
2. Greater Manchester Devolved Adult Education Budget (AEB) Update and Key Decisions (Key Decision) [GMCA Part A Report Template \(greatermanchester-ca.gov.uk\)](https://greatermanchester-ca.gov.uk/gmca-part-a-report-template)
3. UKSPF - [GMCA Part A Report Template \(greatermanchester-ca.gov.uk\)](https://greatermanchester-ca.gov.uk/gmca-part-a-report-template)

List Confidential reports
Reports to be considered which contain confidential or exempt information

GMCA Tender Report

3. Conflict of Interest:

Record of any conflict of interest declared by any Member who is consulted by the member or officer which related to the decision:

As part of the procurement process, GMCA ensured that all members of the evaluation panel and project team communicated any conflict of interests and signed declaration forms confirming that there were no conflicts of interest.
Dispensation granted by the Head of Paid Service in respect of any conflict of interest declared:

4. Register of Key Decisions:

Register of Key Decisions Reference	
Or if not published in the Register of Key Decisions - Reasons for general or special urgency such that it was not published in the Register of Key Decisions	Issue details - Award of GMCA Community Grants commission - Greater Manchester Combined Authority (greatermanchester-ca.gov.uk)

5. Scrutiny Call In:

Call-in deadline	4pm on 18 September 2023
Or if Exempt from Call-in explain how any delay would seriously prejudice the legal or financial position of the GMCA or the Constituent Councils, or the interests of the residents of Greater Manchester	
Scrutiny Chair who agreed the urgency	

6. Signature of Decision Maker/s:

Treasurer, GMCA & TfGM



Signed:

Date: 11/09/2023


Portfolio Lead for Technical Education & Skills and Clean Air



Signed:

Date: 05.09.2023

7. For delegated decisions which are to be made in consultation with others please include:

Name/s of politician/s or Officer/s who must be consulted (if any)	Consultee signature: by signing this decision notice you confirm that you have been consulted on this decision
Gemma Marsh - Director Education, Work & Skills	

NOTE:

Both Mayoral and Non Mayoral Decisions made by Officers will be available for public inspection at the GMCA's offices and on the GMCA's website.